



# CITY OF HOUSTON

## Job Posting

SL/CMD

Applications accepted from:

ALL PERSONS INTERESTED

Job Classification

ENGINEER

Posting Number

PN# 111942

Department

Department of Public Works & Engineering

Division

Planning and Development Services

Section

Office of the City Engineer

Reporting Location

3300 Main\*

Workdays & Hours

M-F, 8 A.M - 5 P.M\*

\*Subject to change

**DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

Coordinates and manages a variety of engineering activities, particularly plan review functions in the driveway, traffic, sidewalk, and storm water disciplines. Reviews plans and specifications for developed construction projects for adherence to appropriate criteria and standard engineering practices. Performs inspections, identifies problem area and recommends solutions. Performs record keeping activities to maintain filing system, reports and documentation. Requires ability to communicate effectively, both orally and in writing. Acts as a liaison to other departments, government agencies, and the private sector.

**WORKING CONDITIONS**

Will require standing, walking, and include whatever means necessary to climb stairs and the ability to perform and negotiate field hazards.

**MINIMUM EDUCATIONAL REQUIREMENTS**

Requires graduation from an approved curriculum in engineering by the State Board of Registration for Professional Engineers with satisfactory standing;

OR

Requires graduation from an engineering or related science curriculum at a recognized institution of higher education, other than a curriculum approved by the board, and passage of the eight-hour fundamentals of engineering examination prescribed by the Board.

**MINIMUM EXPERIENCE REQUIREMENTS**

Requires four (4) years of active practice in engineering work after graduation from an approved curriculum in engineering are required.

**MINIMUM LICENSE REQUIREMENTS**

Requires license as a Professional Engineer in the State of Texas; a valid Texas Driver's License and and compliance with the City of Houston's policy on driving (AP 2-2).

**PREFERENCES**

Preference will be given to applicants with extensive experience in all disciplines of plan review especially driveway, traffic, sidewalk and storm water. Must possess the ability to work effectively with Microsoft Office applications including Excel, Access and Word.

**SELECTION/SKILLS TESTS REQUIRED**

None

However, the Department may administer a skill assessment evaluation.

**SAFETY IMPACT POSITION**

☒Yes ☐No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

**SALARY INFORMATION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range – Pay Grade 26

\$1,944 - \$2,659 Biweekly

\$50,544 - \$69,134 Annually

**OPENING DATE**

July 12, 2006

**CLOSING DATE**

Open Until Filled

**APPLICATION PROCEDURES**

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. . Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-7734. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.

An equal opportunity employer